



European Union
European Structural
and Investment Funds



Creative Kernow - Cultivator Programme

Application form for the post of Digital Coach (Museums & Public Galleries)

Please note that your application will be assessed according to your fit against the criteria in the person specification; it is in your interest to show how your experience, skills and personal qualities match those criteria.

Remember that you can include not only experience gained in paid employment or self-employment, but also relevant experience and skills gained in, for example, voluntary work, domestic/family duties etc.

For an informal discussion about the post, please feel free to call Jane Sutherland at the office on 01209 313200.

Please submit this form by email to admin@creativeskills.org.uk by 12 noon on Wednesday 22nd March 2017.

Interviews for this post will be held at Krowji, Redruth on Thursday 6th April 2017.

I. PERSONAL DETAILS

Name:

Address:

Do you require a work permit for employment in the UK? (Y/N)

Creative Kernow – Application form for Cultivator Creative Business Advisor

Creative Kernow is a registered charity no 292138 and a company registered in England no 01727731

Phone: (Daytime)

Phone: (Evening)

May we contact you at your daytime phone number? (Y/N)

E-mail:

Are you available for interview on April 6th 2017? (Y/N)

If successful, how soon would you be able to start?

How did you find out about this post?

2. EDUCATION & TRAINING

Please give us details of all your education post 16, Higher Education, other qualifications gained, and professional training undertaken (include any in-service training):

Post 16 Education

School and /or FE College	Subjects	Qualification And Grade	Date Gained

Higher Education

University etc	Subjects	Qualification And Grade	Date Gained

Other Qualifications

Title	Grade	Date Gained

Professional Courses Attended

Title	Training Organisation	Date

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3. CURRENT EMPLOYER

Name and address:

Position held:

F/T or P/T:

Date Employment Commenced:

Present salary:

Number of days absent in the past year due to illness or health problems:

Brief outline of duties/responsibilities:

4. PREVIOUS EMPLOYMENT EXPERIENCE

Please give details of your employment experience and history for the last 10 years, current or most recent first. Please detail your complete work history and all time taken for career breaks, sabbaticals, studies, parenting etc.

Please do not send us your CV

Start Date	Finish Date	Employer & Position	Brief Description of Post	Reason for Leaving

Other experience that may be relevant (eg voluntary sector work):

5. YOUR SKILLS AND EXPERIENCE

The skills and experience required for this post are outlined in the attached job description and person specification. Please tell us why you think you are suitable for this role, include here details of any relevant activity, paid or unpaid, that could demonstrate that you possess the essential skills, knowledge and experience outlined in the person specification. Maximum 2 pages

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6. References

Please supply details of two referees. One should be from your current or most recent employer, if relevant. The other should be an independent professional rather than a personal contact.

Please state here if you do not wish us to take up references with your employer before the interview:

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Referee name	Job title & contact details	Relationship to applicant
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1.

2.

Declaration

I declare that the information given on this application is complete and correct to the best of my knowledge. I have also read the information pack and can confirm that I am eligible to be considered for appointment to this organisation. I fully understand that the withholding of relevant information or any false or misleading statement could result in the withdrawal of an offer of employment or dismissal. I also confirm that I will immediately inform Creative Kernow of any changes of circumstances that affect the answers I have given.

Date

Signature

Date

Please leave the signature space blank. If you are short-listed for interview you will be asked to sign the declaration before the interview takes place.