**Creative Kernow - Cultivator Programme**

**Application form for the post of Creative Business and Marketing Advisor -Museums and Public Galleries 0.6 FTE**

Please note that your application will be assessed according to your fit against the criteria in the person specification; it is in your interest to show how your experience, skills and personal qualities match those criteria.

Remember that you can include not only experience gained in paid employment or self-employment, but also relevant experience and skills gained in, for example, voluntary work, domestic/family duties etc.

For an informal discussion about the post, please feel free to call Jane Sutherland at the office on 01209 313200.

**Please submit this form by email to** **enquiries@cultivatorcornwall.org.uk** **by 12 noon on Wednesday 6th June 2018.**

**Interviews for this post will be held at Krowji, Redruth during the week beginning 11th June 2018.**

**1. PERSONAL DETAILS**

Name:

Address:

Do you require a work permit for employment in the UK? (Y/N)

Phone: (Daytime)

Phone: (Evening)

May we contact you at your daytime phone number? (Y/N)

E-mail:

Are you available for interview between 11th and 15th June 2018? (Y/N)

If successful, how soon would you be able to start?

How did you find out about this post?

**2. EDUCATION & TRAINING**

Please give us details of all your education post 16, Higher Education, other qualifications gained, and professional training undertaken (include any in-service training):

Post 16 Education

|  |  |  |  |
| --- | --- | --- | --- |
| School and /or FE College | Subjects | QualificationAnd Grade | Date Gained |
|  |  |  |  |

Higher Education

|  |  |  |  |
| --- | --- | --- | --- |
| University etc | Subjects | QualificationAnd Grade | Date Gained |
|  |  |  |  |

Other Qualifications

|  |  |  |
| --- | --- | --- |
| Title | Grade | Date Gained |
|  |  |  |

Professional Courses Attended

|  |  |  |
| --- | --- | --- |
| Title | Training Organisation | Date  |
|  |  |  |

**3. CURRENT EMPLOYER**

Name and address:

Position held:

F/T or P/T:

Date Employment Commenced:

Present salary:

Number of days absent in the past year due to illness or health problems:

Brief outline of duties/responsibilities:

**4. PREVIOUS EMPLOYMENT EXPERIENCE**

Please give details of your employment experience and history for the last 10 years, current or most recent first. Please detail your complete work history and all time taken for career breaks, sabbaticals, studies, parenting etc.

**Please do not send us your CV**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Start Date | Finish Date | Employer & Position | Brief Description of Post | Reason for Leaving |
|  |  |  |  |  |

Other experience that may be relevant (eg voluntary sector work):

**5. YOUR SKILLS AND EXPERIENCE**

The skills and experience required for this post are outlined in the attached job description and person specification. Please tell us why you think you are suitable for this role, include here details of any relevant activity, paid or unpaid, that could demonstrate that you possess the essential skills, knowledge and experience outlined in the person specification. Maximum 2 pages

**6. References**

Please supply details of two referees. One should be from your current or most recent employer, if relevant. The other should be an independent professional rather than a personal contact.

Please state here if you do not wish us to take up references with your employer before the interview:

**……………………………………………………………………………………**

**Referee name Job title & contact details Relationship**

 **to applicant**

1.

2.

**Declaration**

**I declare that the information given on this application is complete and correct to the best of my knowledge. I have also read the information pack and can confirm that I am eligible to be considered for appointment to this organisation. I fully understand that the withholding of relevant information or any false or misleading statement could result in the withdrawal of an offer of employment or dismissal. I also confirm that I will immediately inform Creative Kernow of any changes of circumstances that affect the answers I have given.**

**Date**

**Signature Date**

**Please leave the signature space blank. If you are short-listed for interview you will be asked to sign the declaration before the interview takes place.**